Welcome

This edition of Residents News will hopefully provide you with some helpful information about living in residence, what you need to do before you arrive and where to go upon arrival.

We have scheduled a welcome / induction sessions for the evening of Monday 12th of July. Please do sign up for an induction session as this will provide you with a good introduction to, and awareness of, Accommodation Services and the residential campus, an understanding of catering options at Pepperz Restaurant & Café and an outline of the rules of residency. This will also provide you with an opportunity to have your questions answered, to sign up for activities and events, and to be introduced to our staff and the services we offer.

Cheers and good luck for Semester 2.

Paddy Barbour
Deputy Director
Accommodation Services -HOBART
Paddy.Barbour@utas.edu.au

Induction Sessions

Monday 12th July 5:30 pm

We ask all attending the session to meet in the Café side of the dining hall at the start time of 5:30.
Please email your attendance to Paddy.Barbour@utas.edu.au

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New internet system
AccessPlus:

To access the internet in your room you must register an account with AccessPlus. You can register online and make a payment using Direct deposit, PayPal, credit card or Bank Transfer.

Please note the set up guide provided on your USB is no longer relevant.

If you are experiencing problems and require assistance please contact AccessPlus on 1300 739 822

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Before you arrive

Rent - You will need to pay 2 weeks rent before you arrive.
Arrival dates – please inform the office of your arrival date and time. Arriving before the start of your contract will incur charges for additional nights. Please advise of early arrival dates or there might not be a room for you.
Induction session – Please sign up to attend the induction sessions outlined on page 1. This session will provide you with valuable information for your stay in residence including rules & regulations associated with staying here under the conditions of your Residency Agreement. If you are unable to attend the identified session please contact me at Paddy.Barbour@utas.edu.au to make alternative arrangements.

When you arrive

Weekdays – Please report to the Accommodation Services (AS) Admin office where someone will assist you.
Weekends or After Hours - Please contact the duty staff by either using the help phone located at the entrance to AS Admin (next to the laundry) or by phoning – 0417013774.

What to Bring with you

Linen – You will need linen for King Single Beds for Christ, John Fisher Colleges & the University Apartments.
Kitchen Items – including cooking equipment, crockery and cutlery

Dining Options

Accommodation Services provides flexible and affordable meals at Pepperz Restaurant & Café at extremely competitive prices. Residents must activate their UTAS Student ID Card at the office – this card becomes your meal card – the card needs to be charged (money put on it) and then it is available for use. Additional credit can be loaded on at any time and for convenience you can put money of the card before your arrive using the online payment system. Excess unused credit will be returned at the end of the year in the same way as unused telephone credit. Cash payment for food is acceptable as well.

You only pay for what you eat; our ever changing menu ensures there is an option for every taste and as the service is available 7 days a week is convenient for those with a busy schedule.

Parking on Campus

Accommodation Services has limited parking spaces available on the residential campus. Permits will be distributed in accordance with our policy in the first 2 weeks of Semester. There is a range of designated ‘free’ parking areas in Hobart - ask the office for further details. Please be aware that if you park in a non designated area or fail to display the correct permit you will be subject to a fine – these fines are not distributed by Accommodation Services but by the local city council.
General Information for new Residents

Tutorial Program – Accommodation Services provides a free tutorial program to its residents. If you are experiencing difficulty in your studies you can register for assistance with the Office or see one of the RSOs. Single & group tutorials are available - register your interest with the RSOs and look out for posters advertising tutorials.

Tutors Needed – Accommodation Services are always looking for willing and able tutors in most subject areas. If you have a distinction average and believe that you can assist others in a particular subject, please forward your details and academic transcript to me – Paddy.Barbour@utas.edu.au OR sign up at the office. These are paid positions @ $20:00 per hour.

Fire Wardens Needed – Each year AS asks for volunteers to serve as building fire wardens. A warden assists AS staff in the event of a fire by directing students to exits, checking rooms, and taking role call at the evacuation points. If you are interested in being a fire warden please register your interest with me by emailing your contact details to Paddy.Barbour@utas.edu.au. Training and equipment is provided.

Harassment Contact Officers – If you are interested in being trained as a Harassment Contact Officer for your residence please email your contact details to me at Paddy.Barbour@utas.edu.au.

Sporting Equipment – The RSOs & Student Club Sports Reps have access to a range of sporting equipment that can be borrowed. Generally we can sign things out for 24 hours or over a weekend. Ask about what’s available.

General Activities and Events – AS provides a series of recreational and social activities and events throughout the year – a calendar of these will be available when you arrive on campus. If you have ideas about activities, events or inter residences challenges let the RSOs know and we will do our best to organise things.

Resident Interest Groups (RIGs) - AS facilitate a variety of interest groups – if you have a hobby or a particular interest and wish to meet others with a similar interest consider forming a RIG – AS will advertise the group for you, arrange meeting space and are able to provide some small grants to assist your group get and stay established. Conditions do apply – for further details please email me at Paddy.Barbour@utas.edu.au.

Lock out Fines - You will be charged a $5.00 lock out fee everytime you require a staff member (CSO, RSO or UTAS Security) to let you into your room or into the residence. This money will be donated to Charity. There will be a 2 week amnesty at the beginning of Semester before fines kick in so please don’t forget to keep your room key/card on you at all times.

Your Mailing Address
The mailing address for all residences is:
C/o Accommodation Services
Private Bag 94, HOBART
TAS 7001

All mail can be collected from the Admin office.
Disciplinary Matters

- Accommodation Services works on a system of formal warnings, if you get 3 formal warnings this may result in you being evicted from residence.
- Staff will usually give you a verbal warning before issuing you with a formal – but this will depend on what behaviour/s are exhibited.
- There are a number of behaviours that will result in you being evicted from residence – refer to the Terms and Conditions of Residence.

Quiet Hours

Quiet hours – after 8:30pm it should be quiet enough to study; after 10:30 pm it should be quiet enough to sleep. During exam times we extend quiet hours to ensure that individuals are able to study in peace and quiet. Please consider others and ensure you monitor your own noise levels, if someone is playing music, has the TV turned up or is talking loudly please firstly ask them to adjust the volume; if this is unsuccessful please call the RSO on duty.

Alcohol in Residence

Alcohol at UTAS

UTAS has a fairly comprehensive alcohol policy – what it means to you is:

- Accommodation Services cannot accept sponsorship from any alcohol or tobacco manufacturer, supplier or distributor.
- All functions organised by Accommodation Services (including Student Club functions) must obtain the proper licensing and permits from Accommodation Services or, if applicable, UTAS Asset Management Services and/or the Licensing Board of Tasmania.
- AS will not buy or subsidise alcohol purchases at any event.
- All functions must abide by all Responsible Service of Alcohol principles, provide adequate security and minimise all risks.
- In planning and holding functions we must ensure that the consumption of alcohol is a social adjunct to, and not the sole purpose of the function. Free and / or cheap drinks cannot be used as a drawcard to functions / events.
- AS (including Student Clubs) are responsible for all actions resulting from their activities whether on or off campus, or traveling to or from campus. This is why we have clear start and finish times, provide transportation and endeavour to hold functions at already licensed premises.

At the end of the day it is up to you to have a responsible attitude towards the consumption of alcohol. Please respect the rights of others not to drink if they choose and ensure your behaviour does not endanger yourself, others or the University.

This does not mean you can’t have guests around and have a few drinks – just do so responsibly, keep your noise and your guests under control, and respect others. If you are going to have a gathering, particularly if it involves non-residents you need to let the RSO or office know via email or by using the Event Proposal tick sheet (available from the RSOs or Admin/office).

If you are holding a gathering or are heading out on the town, please respect Quiet Hours on your return to residence and enter quietly without disturbing others.

Some Helpful Acronyms

AS – Accommodation Services
CSO – Customer Service Officer –
In Hobart – Wanda, Jocelyn and Luo
CSOs are available during office hours to answer your enquiries
RSO – Residential Support Officer –
In Hobart – Will, Alex, Ernest, Security - Luke
RSOs are available after hours and at weekends to assist you

Drink Responsibly and Act Responsibly.
Financial Matters

Direct Debit Dates for 2010

Rent will be debited from your bank account fortnightly on a Friday

- Before you arrive you are required to pay 2 weeks rent in advance. This covers the period 04/07/10 to 18/07/10 (14 nights).
- 16/07/10 covers the period 18/07/10 to 01/08/10 (14 nights)
- 30/07/10 covers the period 01/08/10 to 15/08/10 (14 nights)
- 13/08/10 covers the period 15/08/10 to 29/08/10 (14 nights)
- 27/08/10 covers the period 29/08/10 to 12/09/10 (14 nights)
- 10/09/10 covers the period 12/09/10 to 26/09/10 (14 nights)
- 24/09/10 covers the period 26/09/10 to 10/10/10 (14 nights)
- 08/10/10 covers the period 10/10/10 to 24/10/10 (14 nights)
- 22/10/10 covers the period 24/10/10 to 07/11/10 (14 nights)
- 05/11/10 covers the period 07/11/10 to 13/11/10 (7 nights checking out before noon on 14/11/10)

Administration Charges

- Those residents who are not paying for the full semester upfront and who are not on fortnightly Direct Debit (form handed in by 13th July) will be charged a 2.5% administration fee on the 2nd August for the Semester.
- Those residents on a one semester or short stay contract will be subject to a once off fee of $250 which is payable at the same time as the two weeks rent in advance payment is made.