

# Accommodation Services

## Returning Resident Information 2012



### **I applied for a specific room, when will I find out where I am staying?**

Room allocations are determined by Accommodation Services. Once all offers of accommodation have been accepted or expired, rooms will be allocated taking into account the preferences listed on your application.

Although we cannot guarantee to place you in a room you have selected, we will do our best to accommodate your request. You will be notified of your room on arrival in 2012.

### **Can I stay over summer? If so, can I stay in my room?**

Towards the end of 2<sup>nd</sup> Semester 2011, Accommodation Services will contact all residents by email to advise the procedures required to stay after the end of contract (13 November 2011). You may be required to move room, as large group bookings are made over the summer period.

### **Will I get my Security Deposit back before I leave for the break?**

If you have accepted an offer of accommodation for 2012, your Security Deposit will be carried forward from 2011. If for any reason your security deposit is not at \$500 you will be required to top it up prior to your return in 2012.

If any charges (damage to your room, missing Accommodation Services property etc) are incurred after your room inventory has been completed, this will be deducted from your Security Deposit and you will be required to pay the balance.

### **If I accept an offer, can I withdraw later and how much money will I lose?**

If you accept an offer for accommodation for 2012, you are entering into a legally binding contract. Your contract will contain a provision to withdraw before the 1st February 2012 without forfeiting your Security Deposit.

Please notify Accommodation Services in writing if you wish to withdraw and we will advise the steps required to refund any amounts due. **Withdrawals and cancellations must be made in writing** - telephone and verbal withdrawals will not be actioned.

You will not receive a refund of your acceptance fee, but providing there is no damage to your room or missing Accommodation Services property you can complete a Security Deposit Refund form to arrange for any outstanding balance to be returned.