

# Accommodation Services - Request for Refund



## Personal Contact Details

UTAS Student ID:       Room Number:

First Name:  Last Name:

Off Campus Address:

City:  State:  Postcode:

Country:  Phone:  Mobile:

Email:

Student Signature:  Date:  /  /

**Please select Refund payment method:** Credit Card  Bank Account  Cheque

(Cheque payments are only available for international students returning home)

**Credit Card Details:** (Only complete if you would like your refund into a credit card)

I authorise any refund to be processed onto following credit card: **Please tick card type:** Master Card  Visa

Card Number  /  /  Expiry Date  /

Name on Card  Signature of Card holder

**BANK ACC DETAILS:** (only complete if you would like your refund into a bank account)

### Australian Bank Account

Account Name

Account Number

BSB

Name of Bank

### International Bank Account

Account Name

Bank Account Number

Bank Name

Bank Address

Bank City

Bank Country

Swift/Bank Code/IBAN

## OFFICE USE ONLY: Penalties:

Departure Date: \_\_\_\_\_ 1. Authorised By: \_\_\_\_\_ Date:  /  /

Inventory/Keys: \_\_\_\_\_

Bond: \_\_\_\_\_ 2. Authorised By: \_\_\_\_\_ Date:  /  /

Rent: \_\_\_\_\_ Notes: \_\_\_\_\_

Meal Card: \_\_\_\_\_

Other: \_\_\_\_\_

Phone: \_\_\_\_\_

Total Refund Amount: \_\_\_\_\_